

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Part IV REVIEW OF CURRENT YEAR (2001-2002)

- 1. Curriculum, Instruction and Assessment (e.g., meeting the diverse learning needs of all students, assessment of class sizes, extracurricular activities, etc.)**

Goal Statement A: To collect and analyze data regarding student performance to differentiate instruction, as appropriate			
Action Step	Sources of Evidence	Facilitator	
1.A.1	• Results of DRA's Timeline	• Karen Catalanotti Evaluation/Status	
• Administer Developmental Reading Assessments (DRA's) to all grade 1-3 students	• Fall 2001 and Spring 2002	• Data collected is most useful- will continue in 2002-2003	
Action Step	Sources of Evidence	Facilitator	
1.A.2	• Results of Testing Timeline	• Victoria McCarthy Evaluation/Status	
• Administer MAT- 8's in Grade 5	• Fall 2001 & Winter 2002	• New data collected & reviewed with teachers	
Action Step	Sources of Evidence	Facilitator	
1.A.3	• Results of Testing Timeline	• Victoria McCarthy Evaluation/Status	
• Administer MAT-8's in Grade 3	• April 2002 & October 2002	• Waiting for Results	
Action Step	Sources of Evidence	Facilitator	
1.A.4	• Testing submitted Timeline	• Margery Clark & Staff Evaluation/Status	
• Administer Grade 3, 4 and 5 MCAS , analyze and compare to previous years	• April, May & Fall 2002	• Testing completed, waiting for results	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To expand parent education opportunities at Coolidge School			
Action Step	Sources of Evidence	Facilitator	
1.B.1	• Announcement & Outline	• Victoria McCarthy	
• Plan and present first Coolidge "Curriculum Highlights" night	Timeline	Evaluation/Status	
	• 7-8 PM on October 17, 2001	• 35 parents in attendance, well-received	
Action Step	Sources of Evidence	Facilitator	
1.B.2	• Announcement & Outline	• Susan Conley & Linda Saupe	
• Plan and present first Coolidge "Technology Night"	Timeline	Evaluation/Status	
	• 7-8 PM on February 5, 2002	• 25 parents in attendance, well-received	
Action Step	Sources of Evidence	Facilitator	
1.B.3	• Announcement & Outlines	• Margery Clark	
• Plan and present first Coolidge "Specialists Spotlight" with music, health (grades 3-5), art, physical education and world language teachers	Timeline	Evaluation/Status	
	• 6:30-8:00 PM on March 7, 2002 (staggered times)	• 40 parents from all grade levels attended, well-received	
Action Steps	Sources of Evidence	Facilitator	
1.B.4	• Invitation	• Margery Clark & Karen Catalanotti	
• Continue parent meeting about "looping"	Timeline	Evaluation/Status	
• In-coming Grade 1 Parent Night	• April each year	• All students are "looping" with teacher	
	• 7-8 PM on June 11, 2002	• tba	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement C: To expand school-wide special events			
Action Step	Sources of Evidence	Facilitator	
1.C.1 • Survey staff and parents regarding possible school wide events	• Surveys- developed, distributed and collected	• Paula Collins	
	Timeline	Evaluation/Status	
	• Fall 2002	• Accomplished	
Action Step	Sources of Evidence	Facilitator	
1.C.2 • Review survey results	• Survey results	• Margery Clark & Paula Collins	
	Timeline	Evaluation/Status	
	• Winter 2002	• Accomplished	
Action Step	Sources of Evidence	Facilitator	
1.C.3 • Propose Calvin Coolidge Day for 2002-2003	• School council minute & faculty meeting agendas	• Margery Clark & Paula Collins	
	Timeline	Evaluation/Status	
	• Winter 2002	• Accomplished	
Action Step	Sources of Evidence	Facilitator	
1.C.4 • Approach CAPE for volunteer and financial support	• Letter	• Margery Clark	
	Timeline	Evaluation/Status	
	• Summer 2002	• Not yet accomplished	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

2. Professional Development (e.g, activity to promote the growth of staff, etc.)

Goal Statement A: To provide training for staff to support language arts			
Action Step	Sources of Evidence	Facilitator	
2.A.1.	• DRA Administered	• Karen Catalanotti & teachers	
• Participate in DRA (Developmental Reading Assessment) Training	Timeline	Evaluation/Status	
	• Fall and Spring	• Results reviewed	
Action Step	Sources of Evidence	Facilitator	
2.A.2	• Training Sessions	• Joan Trainor	
• Participate in guided reading training	Timeline	Evaluation/Status	
	• Spring & Fall 2002	• More guided reading in Classrooms	
Action Step	Sources of Evidence	Facilitator	
2.A.3	• Writing Folders	• Victoria McCarthy	
• Participate in John Collins Writing training (Year #4)	Timeline	Evaluation/Status	
	• September 2002, January & May 2003	• Folders reviewed by Gary Chadwell	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To expand differentiated instruction at Coolidge School			
Action Step	Sources of Evidence	Facilitator	
2.B.1	<ul style="list-style-type: none"> Curriculum Specialist attended 	<ul style="list-style-type: none"> Michael Brandmeyer 	
<ul style="list-style-type: none"> Participate in differentiated instruction summer training 	<ul style="list-style-type: none"> Timeline Summer 2001 	<ul style="list-style-type: none"> Evaluation/Status Accomplished 	
Action Step	Sources of Evidence	Facilitator	
2.B.2	<ul style="list-style-type: none"> Two teachers attended 	<ul style="list-style-type: none"> Michael Brandmeyer 	
<ul style="list-style-type: none"> Attend Confratute at University of Connecticut 	<ul style="list-style-type: none"> Timeline Summer 2001 	<ul style="list-style-type: none"> Evaluation/Status Accomplished 	
Action Step	Sources of Evidence	Facilitator	
2.B.3	<ul style="list-style-type: none"> Sign-up sheets 	<ul style="list-style-type: none"> Michael Brandmeyer & Margery Clark 	
<ul style="list-style-type: none"> Participate in differentiated instruction training and system-wide professional development days 	<ul style="list-style-type: none"> Timeline 2001-2002 Professional Development Days 	<ul style="list-style-type: none"> Evaluation/Status Year #1 accomplished Continuing in 2002-2003 	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

3. Respectful Community (e.g., welcoming school environment, tolerance for all groups, parent involvement, safety and discipline, etc.)

Goal Statement A: To expand teacher knowledge of Responsive Classroom Model			
Action Step	Sources of Evidence	Facilitator	
3.A.1	• Books available	• Margery Clark	
• Purchase Responsive Classroom resources	Timeline	Evaluation/Status	
	• Starting Fall 2001	• Resources borrowed & utilized	
Action Step	Sources of Evidence	Facilitator	
3.A.2	• Workshops- NEFC- presenter for Coolidge teachers & aides	• Margery Clark, Susan Lane & Susan Abril	
• Provide Morning Meeting training	Timeline	Evaluation/Status	
	• Jan. 22, 2002 & March 15, 2002	• More variety in morning meetings format & activities	
Action Step	Sources of Evidence	Facilitator	
3.A.3	• Reduced concerns in cafeteria	• Margery Clark	
• Improve cafeteria climate & respect for others	Timeline	Evaluation/Status	
	• September 2001-June 2002	• Improved- continue work	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To assess and monitor playground activities and behaviors			
Action Step	Sources of Evidence	Facilitator	
3.B.1 • Reinforce Code of Conduct and Fair Play Rules	• School Meeting Programs	• Margery Clark	
	Timeline	Evaluation/Status	
	• September 2001 kick-off & other school meetings	• Quarterly & annual report	
Action Step	Sources of Evidence	Facilitator	
3.B.2 • Identify most common concerns on playground and field	• Review of Quarterly Reports	• Margery Clark	
	Timeline	Evaluation/Status	
	• June & November 2001 & January, April & June 2002	• Baseline established	
Action Step	Sources of Evidence	Facilitator	
3.B.3 • Consider winter playground activities	• Not accomplished-Timeline	• none	
	• Winter 2002	Evaluation/Status	
	• Need a winter with more snow	• Need a winter with more snow	
Action Step	Sources of Evidence	Facilitator	
3.B.4 • Recommend changes/ additions to Fair Play Rules, if needed	• Review concerning behaviors	• Margery Clark	
	Timeline	Evaluation/Status	
	• September 2001-May 2002	• No changes recommended at this time	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement C: To explore "adopt-a-school" partnership program			
Action Step	Sources of Evidence		Facilitator
3.C.1 • Draft guidelines for partnership program	• Guidelines		• School council committee
	Timeline		Evaluation/Status
	• September 2001 - June 2002		• Partially accomplished
Action Step	Sources of Evidence		Facilitator
3.C.2 • Approach potential businesses	• List of Businesses		• School Council Committee
	Timeline		Evaluation/Status
	• Fall 2002		• Not yet accomplished

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement D: To improve business partnerships			
Action Step	Sources of Evidence		Facilitator
3.D.1 • Review list of current partners	• List of partners		• School council committee
	Timeline		Evaluation/Status
	• Winter 2002		• Accomplished
Action Step	Sources of Evidence		Facilitator
3.D.2 • Consult teachers regarding business partners	• Faculty meeting notes		• Margery Clark
	Timeline		Evaluation/Status
	• Winter 2002		• Accomplished
Action Step	Sources of Evidence		Facilitator
3.D.3 • Draft written guidelines for business partnerships	• Draft of guidelines		• School Council Committee
	Timeline		Evaluation/Status
	• Spring 2002		• In process

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

4. School Space (e.g., physical plant, programmatic use of facility, etc.)

Goal Statement A: To review traffic flow and parking			
Action Step	Sources of Evidence	Facilitator	
4.A.1 • Contact Shrewsbury Police Department and Maintenance Department	• Visits by police & Robert Cox	• School Council committee	
	Timeline	Evaluation/Status	
	• Fall 2002	• Accomplished	
Action Step	Sources of Evidence	Facilitator	
4.A.2 • Explore possible expansion of driveway	• Committee reports to council	• School Council committee	
	Timeline	Evaluation/Status	
	• Fall & Winter 2002	• Accomplished	
Action Step	Sources of Evidence	Facilitator	
4.A.3 • Explore purchase of land adjacent to school	• Meetings with Dr. Bent, School Committee & Mr. Morgado	Alden Harris, John Manzi & Margery Clark	
	Timeline	Evaluation/Status	
	• Winter 2002	• Accomplished	
Action Step	Sources of Evidence	Facilitator	
4.A.4 • Recommend purchase of land to Board of Selectmen (Article on Special Town Meeting Warrant)	• Letter	• Margery Clark	
	Timeline	Evaluation/Status	
	• Winter 2002	• Accomplished	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To review parent drop-off and pick-up procedures			
Action Step	Sources of Evidence	Facilitator	
4.B.1	<ul style="list-style-type: none"> Plans for 3 evenings 	<ul style="list-style-type: none"> Margery Clark 	
<ul style="list-style-type: none"> Share procedures and concerns at Curriculum Nights 	<ul style="list-style-type: none"> Fall 2001 	<ul style="list-style-type: none"> Accomplished 	
Action Step	Sources of Evidence	Facilitator	
4.B.2	<ul style="list-style-type: none"> Budget proposal & meeting with Robert Cox 	<ul style="list-style-type: none"> Margery Clark 	
<ul style="list-style-type: none"> Propose signage for school grounds 	<ul style="list-style-type: none"> Timeline 	<ul style="list-style-type: none"> Evaluation/Status 	
	<ul style="list-style-type: none"> October 2001 and Summer 2002 	<ul style="list-style-type: none"> In process 	
Action Step	Sources of Evidence	Facilitator	
4.B.3	<ul style="list-style-type: none"> Revised permission slips 	<ul style="list-style-type: none"> Margery Clark 	
<ul style="list-style-type: none"> Add details of procedures to permission slips 	<ul style="list-style-type: none"> Timeline 	<ul style="list-style-type: none"> Evaluation/Status 	
	<ul style="list-style-type: none"> Summer 2002 	<ul style="list-style-type: none"> In process 	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Part V PLANS FOR SUBSEQUENT YEAR (2002-2003)

- 1. Curriculum, Instruction and Assessment (e.g., meeting the diverse learning needs of all students, assessment of class sizes, extracurricular activities, etc.)**

Goal Statement A: To utilize standardized test score analysis to improve classroom instruction			
Action Step	Sources of Evidence	Facilitator	
1.A.1	<ul style="list-style-type: none"> • Reports on MATs & MCAS 	<ul style="list-style-type: none"> • Coolidge leadership team & professional staff 	
<ul style="list-style-type: none"> • Review results of testing & compare to prior years 	<ul style="list-style-type: none"> • Fall 2002 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
1.A.2	<ul style="list-style-type: none"> • Analysis of results 	<ul style="list-style-type: none"> • Coolidge leadership team 	
<ul style="list-style-type: none"> • Identify weak areas 	<ul style="list-style-type: none"> • December 2002 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
1.A.3	<ul style="list-style-type: none"> • Classroom practices 	<ul style="list-style-type: none"> • Staff 	
<ul style="list-style-type: none"> • Integrate back into instruction 	<ul style="list-style-type: none"> • January-June 2003 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
1.A.4	<ul style="list-style-type: none"> • New data from testing 	<ul style="list-style-type: none"> • Principal 	
<ul style="list-style-type: none"> • Compare and analyze future results 	<ul style="list-style-type: none"> • Fall 2003 and beyond 	Evaluation/Status	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To improve volunteer support network			
Action Step	Sources of Evidence	Facilitator	
1.B.1	<ul style="list-style-type: none"> • Agenda & notes 	<ul style="list-style-type: none"> • Principal 	
<ul style="list-style-type: none"> • Present program goals to faculty advisory group 	Timeline <ul style="list-style-type: none"> • June 2002 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
1.B.2	<ul style="list-style-type: none"> • Written statement 	<ul style="list-style-type: none"> • Faculty committee & grade level teams 	
<ul style="list-style-type: none"> • Define different models of volunteerism 	Timeline <ul style="list-style-type: none"> • September 2002 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
1.B.3	<ul style="list-style-type: none"> • Parent notices 	<ul style="list-style-type: none"> • Grade level teachers 	
<ul style="list-style-type: none"> • Establish grade level guidelines for volunteers (and other opportunities such as the library) 	Timeline <ul style="list-style-type: none"> • September 2002 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
1.B.4	<ul style="list-style-type: none"> • Sign In Log 	<ul style="list-style-type: none"> • Coolidge staff 	
<ul style="list-style-type: none"> • Implement throughout school 	Timeline <ul style="list-style-type: none"> • October 2002-June 2003 	Evaluation/Status	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement C: To initiate volunteer training program for classroom/school volunteers			
Action Step	Sources of Evidence	Facilitator	
1.C.1 • Obtain input from teachers, regarding skill sets that best suit classrooms	• Skill set list	• Faculty committee	
	Timeline	Evaluation/Status	
	• September 2002		
Action Step	Sources of Evidence	Facilitator	
1.C.2 • Categorize areas of help needed	• Enhanced skill set list	• Faculty committee	
	Timeline	Evaluation/Status	
	• September 2002		
Action Step	Sources of Evidence	Facilitator	
1.C.3 • Standardize message to volunteers at training	• Training agenda	• Coolidge leadership team	
	Timeline	Evaluation/Status	
	• October 2002		
Action Step	Sources of Evidence	Facilitator	
1.C.4 • Clarify classroom specific expectations for volunteers	• Communication from teachers	• Coolidge leadership team, grade level teams	
	Timeline	Evaluation/Status	
	• October 2002		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement D: To improve communication throughout the Coolidge School community			
Action Step	Sources of Evidence	Facilitator	
1.D.1	• Bibliography	• Faculty Advisory Group	
• Research school communication models	Timeline	Evaluation/Status	
	• Winter 2002		
Action Step	Sources of Evidence	Facilitator	
1.D.2	• Faculty Meeting Notes	• Principal & Faculty Advisory	
• Determine best practices for Coolidge School	Timeline	Evaluation/Status	
	• Winter 2002		
Action Step	Sources of Evidence	Facilitator	
1.D.3	• Parent & Staff Surveys	• School Council	
• Focus on communication regarding homework	Timeline	Evaluation/Status	
	• March 2003		
Action Step	Sources of Evidence	Facilitator	
1.D.4	• Results of Surveys	• School Council	
• Identify areas to improve communication improvements in 2003-2004	Timeline	Evaluation/Status	
	• April 2003		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

2. Professional Development (e.g., activity to promote the growth of staff, etc.)

Goal Statement A: To extend John Collins Writing Program			
Action Step	Sources of Evidence	Facilitator	
2.A.1 • Prepare writing folders and schedule additional sessions with Gary Chadwell	• Self-assessment survey & writing folder reviewed with all classroom teachers Timeline • January & May 2003	• Curriculum specialist & reading specialist Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
2.A.2 • Train reading specialist, curriculum specialist and principal	• Training notes & record of sessions Timeline • May 2003	• Principal Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
2.A.3 • Share folders at grade levels	• Self-assessment & writing folders Timeline November, March & May 2003	• Staff Evaluation/Status	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To further differentiate instruction at Coolidge School			
Action Step	Sources of Evidence	Facilitator	
2.B.1 • Provide training to develop more ways to challenge above level students in math & science	• Training session materials	• Curriculum specialist	
	Timeline	Evaluation/Status	
	• October 2002-April 2003		
Action Step	Sources of Evidence	Facilitator	
2.B.2 • Include more guided reading training sessions	• Training session materials	• Reading specialist	
	Timeline	Evaluation/Status	
	• Fall 2002		
Action Step	Sources of Evidence	Facilitator	
2.B.3 • Provide session for staff on "curriculum compacting"	• Training session materials	• Principal & curriculum specialist	
	Timeline	Evaluation/Status	
	• Winter 2002		
	Sources of Evidence	Facilitator	
Action Step	• Center & materials	• Curriculum & reading specialists	
	Timeline	Evaluation/Status	
	• September 2002-April 2003		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement C: To increase involvement of staff in developing site-based professional development plans 03-04			
Action Step	Sources of Evidence	Facilitator	
2.C.1 • Evaluate the professional development activities of 2002-2003	• Feedback Forms	• Coolidge leadership team	
	Timeline	Evaluation/Status	
	• Following each professional development session		
Action Step	Sources of Evidence	Facilitator	
2.C.2 • Plan training for areas identified for improvement in analysis of MAT and MCAS test results	• Test analysis	• Coolidge leadership team	
	Timeline	Evaluation/Status	
	• Spring 2003		
Action Step	Sources of Evidence	Facilitator	
2.C.3 • Propose professional development plans for 2003-2004 at Coolidge	• Proposed plan	• Curriculum & reading specialist	
	Timeline	Evaluation/Status	
	• May 2003		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

3. Respectful Community (e.g., welcoming school environment, tolerance for all groups, parent involvement, safety and discipline, etc.)

Goal Statement A: To improve curriculum night			
Action Step	Sources of Evidence	Facilitator	
3.A.1 • Consider improvements, such as providing childcare/ babysitters for families in attendance	• Announcement & participants	• Staff & school council committee	
	Timeline	Evaluation/ Status	
	• September 2002		
Action Step	Sources of Evidence	Facilitator	
3.A.2 • Survey parents & staff regarding curriculum night	• Survey & results	• School council committee	
	Timeline	Evaluation/ Status	
	• Fall 2002		
Action Step	Sources of Evidence	Facilitator	
3.A.3 • Consider survey responses and make recommendations for next school year	• Meeting minutes	• School council committee	
	Timeline	Evaluation/ Status	
	• Spring 2003		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To expand community service learning (CSL)			
Action Step	Sources of Evidence	Facilitator	
3.B.1	<ul style="list-style-type: none"> • Name(s) of representative(s) 	Principal	
<ul style="list-style-type: none"> • Continue staff representation on district-wide CSL committee 	<ul style="list-style-type: none"> • Timeline • September 2002 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
3.B.2	<ul style="list-style-type: none"> • Listing of CSL activities 	<ul style="list-style-type: none"> • Coolidge leadership team 	
<ul style="list-style-type: none"> • Promote CSL projects for all students and student council 	<ul style="list-style-type: none"> • Timeline • September 2002- May 2003 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
3.B.3	<ul style="list-style-type: none"> • Survey parents / staff / students 	<ul style="list-style-type: none"> • School council committee 	
<ul style="list-style-type: none"> • Assess success of CSL projects at Coolidge School 	<ul style="list-style-type: none"> • Timeline • April-May 2003 	Evaluation/Status	
Action Step	Sources of Evidence	Facilitator	
3.B.4	<ul style="list-style-type: none"> • Proposal distributed 	<ul style="list-style-type: none"> • Reps and faculty advisory 	
<ul style="list-style-type: none"> • Develop 2003-2004 CSL plan for Coolidge 	<ul style="list-style-type: none"> • Timeline • May-June 2003 	Evaluation/Status	

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement C: To continue respectful community efforts across the school			
Action Step	Sources of Evidence	Facilitator	
3.C.1 • Set “tone” for proper bussing behavior for students	• Kick-off Assembly Timeline	• Coolidge staff & principal Evaluation/Status	
	• September 2002		
Action Step	Sources of Evidence	Facilitator	
3.C.2 • Monitor cafeteria behavior, collect data	• Data sheets Timeline	• Cafeteria supervisors Evaluation/Status	
	• Once/ week Sept.-Dec.		
Action Step	Sources of Evidence	Facilitator	
3.C.3 • Discuss morning meetings with staff and determine need for further training	• Notes from meeting Timeline	• Staff with principal Evaluation/Status	
	• Fall 2002		
Action Step	Sources of Evidence	Facilitator	
3.C.4 • Develop plan to implement program to introduce new playground equipment to children	• Notes from meetings Timeline	Principal with staff Evaluation/Status	
	• Fall 2002		
Action Step	Sources of Evidence	Facilitator	
3.C.5 • Develop written guidelines for Citizens of the Month recognition	• Written guidelines Timeline	Principal with faculty committee Evaluation/Status	
	• Winter 2002		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement D: To promote good behavior at Coolidge School			
Action Step	Sources of Evidence	Facilitator	
3.D.1 • Review conduct reports at Coolidge School for 00-01 and 02-03	• Incident lists	• Principal	
	Timeline	Evaluation/Status	
	• Summer 2002		
Action Step	Sources of Evidence	Facilitator	
3.D.2 • Consider additional ways to recognize students for appropriate behaviors	• Faculty meeting	• Principal	
	Timeline	Evaluation/Status	
	• January 2003		
Action Step	Sources of Evidence	Facilitator	
3.D.3 • Provide training on rules and logical consequences from responsive classroom model	• Training session	• Principal	
	Timeline	Evaluation/Status	
	• August 30, 2002		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

4. School Space (e.g., physical plant, programmatic use of facility, etc.)

Goal Statement A: To review use of space within school building			
Action Step	Sources of Evidence	Facilitator	
4.A.1 • Determine use of existing space	• Floor plan with labels	• School council committee	
	Timeline	Evaluation/Status	
	• Fall 2002		
Action Step	Sources of Evidence	Facilitator	
4.A.2 • Prioritize needs of existing population	• Sheets completed by teachers	• Faculty committee	
	Timeline	Evaluation/Status	
	• January 2003		
Action Step	Sources of Evidence	Facilitator	
4.A.3 • Evaluate possible use of space based on size, ventilation, lavatory, etc.	• Data sheet with floor plan	• Faculty committee	
	Timeline	Evaluation/Status	
	• February 2003		
Action Step	Sources of Evidence	Facilitator	
4.A.4 • Recommend best use of space in future years	• Plan for future use	• Principal	
	Timeline	Evaluation/Status	
	• March 2003		

**CALVIN COOLIDGE SCHOOL
SHREWSBURY PUBLIC SCHOOLS
SCHOOL IMPROVEMENT PLAN
SPRING 2002**

Goal Statement B: To identify traffic safety issues at Coolidge School			
Action Step	Sources of Evidence	Facilitator	
4.B.1 • Consult with Shrewsbury Police Department	• Notes from meeting	• Principal	
	Timeline	Evaluation/Status	
	• Fall 2002		
Action Step	Sources of Evidence	Facilitator	
4.B.2 • Develop short-term improvement plan	• Plan	• School Council Committee	
	Timeline	Evaluation/Status	
	• Fall 2002		
Action Step	Sources of Evidence	Facilitator	
4.B.3 • Develop long-term improvement plan, based on traffic study	• Results of Traffic Study	• School Council Committee	
	Timeline	Evaluation/Status	
	• Spring 2003		
Action Step	Sources of Evidence	Facilitator	
4.B.4 • Make recommendations for budget, 2003-2004	• Meeting minutes	• School Council Committee	
	Timeline	Evaluation/Status	
	• Spring 2003		